



ST. FRANCIS DE SALES

Making Disciples and Disciple Makers

Mass Intentions Policy

Effective Date: December 1, 2021, for Masses beginning January 1, 2022

The practice of requesting a Mass to be offered for loved ones, living, or deceased, is a beautiful and meaningful part of our Catholic tradition. In our parish, there are many requests for scheduling such Mass intentions and yet we are limited by the number of Masses and other guidelines established by Canon Law. The following policies are being implemented in order to accommodate the numerous requests in a reasonable and fair manner.

To provide the opportunity for all parishioners to schedule a Mass intention for loved ones and to accommodate recently deceased individuals, Mass intentions will be accepted up to 6 (six) months in advance and can be requested on a rolling basis. ***Mass intentions may not be scheduled more than six months in advance.***

1. Requests will be honored on a first-come, first-served basis in the order in which the request is received at the Parish Office. Masses may only be scheduled 6 months in advance from the date of request, on a rolling basis. As this change will allow for more flexibility, we do wish to ensure consistent and fair opportunity for all by asking that requests are limited to 3 (three) in number from each donor.
2. If additional intentions are requested, they will be sent to the Missions Office of the Diocese for distribution to other priests who will be able to celebrate these Masses. This applies to Mass intentions received from a funeral home at the time of a funeral.
3. Per Diocesan policy a \$10 minimum stipend for the Priest saying the Mass is recommended per each Mass request.
4. Mass intentions must be made in the parish office with stipend paid at time of request in the form of cash or check.
5. As a Parish we will make every effort to accommodate a Mass within 30 days of the passing of a loved one. Two Masses a month will be kept open so that the recently deceased can be remembered soon after death.
6. One Mass every weekend must be scheduled for the intentions of our parishioners known as "Pro Populo" (For the People) as required by Canon Law and Diocesan statute.
7. If for an unforeseen circumstance a Mass cancellation occurs, the intention for the Mass will be rescheduled on the next available opening.
8. **SPECIAL DAYS:** Mass intentions cannot be scheduled for: Holy Thursday, Good Friday, and Holy Saturday. On All Souls' Day (November 2) the intention will be "All the faithful departed". On The Feast of the Holy Family one intention will be for "Deceased Pastors of the Parish". The Saturday nearest the August 12 Feast Day of St. Jane de Chantal will be a Special Intention for Members of the St. Jane de Chantal Society.